



Individuals should have the power to make their own decisions and truly control their own lives. This empowerment includes gaining authority over financial resources and determining what supports are needed, deciding how supports will be implemented, and by whom. Individuals should control the hiring of those who provide their supports.

—Adapted from San Diego Regional Center's Self Determination Project Guiding Principles

Self Determination Services: Payroll, Bill Payer, and Employer of Record

Eligibility

Adults and families of minors who are eligible for Regional Center funded Self Determination Services.

Payroll Service (may be combined with Bill Payer Service)

The adult service recipient or responsible adult family member assumes full, legal employer responsibilities as defined by State and Federal law including providing workers' compensation insurance.

Community Interface Services assumes limited responsibility for generating payroll checks, making payroll tax deposits, and filing payroll tax returns and reports.

Service Cost: A one time set up fee of \$20 per employee plus a monthly fee of \$35 per month for one to four employees or \$45 per month for five or more employees.

Note: The regional center approved Self Determination Plan and Budget must include gross wages and employer taxes in addition to the one time fee and monthly service costs described above.

Bill Payer Service (may be combined with Payroll or Employer of Record Services)

Community Interface Services issues checks in payment of goods and services (excluding payroll) as authorized by a regional center approved Self Determination Plan and Budget with written instructions from the service recipient or family to make payments.

Service Cost: \$30 per month.

Employer of Record Service (may be combined with Bill Payer Service)

The adult service recipient or responsible adult family member assumes responsibility for the recruitment of employment candidates, day-to-day personnel management, and work scheduling.

Community Interface Services assumes limited employer responsibilities to include screening, hiring, and processing new employees, collection of time sheets, disbursement of payroll checks, making payroll tax deposits, filing payroll tax returns and reports, providing for workers' compensation insurance coverage, and terminating employment.

Service Cost: A one time hiring fee of \$125 per employee (fee includes DMV report, vehicle safety check, TB test, drug screening, processing application, interviews, reference checks, and payroll processing) plus a monthly fee of \$35 per employee.

Optional Services Cost: In-depth background check for \$130.00 and First Aid/CPR class for \$25.

Note: The regional center approved Self Determination Plan and Budget must include gross wages, employer taxes, and workers' compensation cost in addition to the one time fee and monthly service costs described above.

For referral information, please call (760) 729-3866.